**ESTIMATE**

| Your business name  Address  Phone number  Email | **Estimate number:** ########  **Date:** MM/DD/YYYY |
| --- | --- |

| **Bill to:**  Buyer name/business name  Buyer address  Buyer phone number  Buyer email | **Ship to:**  Name/Department  Client name  Client address  Client phone |
| --- | --- |

|  | **Item and Description** | | | | **Price per Unit** | **Quantity** | **Amount** | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1 |  | | | | $0.00 | 0.00 | $0.00 | |
| 2 |  | | | | $0.00 | 0.00 | $0.00 | |
| 3 |  | | | | $0.00 | 0.00 | $0.00 | |
| 4 |  | | | | $0.00 | 0.00 | $0.00 | |
| 5 |  | | | | $0.00 | 0.00 | $0.00 | |
| 6 |  | | | | $0.00 | 0.00 | $0.00 | |
| 7 |  | | | | $0.00 | 0.00 | $0.00 | |
| 8 |  | | | | $0.00 | 0.00 | $0.00 | |
| 9 |  | | | | $0.00 | 0.00 | $0.00 | |
| 10 |  | | | | $0.00 | 0.00 | $0.00 | |
|  |  |  |  |  | **Subtotal** | | **$0.00** | |
|  |  |  |  |  | **Tax** | **0.00%** | **$0.00** | |
|  |  |  |  |  | **Total** | | **$0.00** | |
|  |  |  |  |  | **Shipping/Handling** | | **$0.00** | |
|  |  |  |  |  | **QUOTE TOTAL** | | **$0.00** | |

*Remarks, notes on how long the estimate is valid, project duration estimates...*